

# Carnival Entry Circular – Gold Coast City Titles

<b>Event Name:</b>	Gold Coast City Titles - GCCT
<b>Event Location:</b>	Kurrawa SLSC
<b>Event Date/s:</b>	Saturday 4 November and Sunday 5 November 2023
<b>Distribution:</b>	Club Administrators, Surf Sports and Junior Activity Directors, Officials
<b>Circular Date:</b>	6 October 2023

## 1. INTRODUCTION

This document outlines some key information relating to the GCCT. Please note that SLSQ South Coast Branch may have subsequent bulletins or circulars which may supersede information provided in this circular.

It is important the information in this Circular is brought to the attention of all Carnival Officials, Team Managers, Coaches and Competitors. Non receipt of the Circular will not be taken as an excuse if a Club, Team or Individual does not comply with the requirements outlined in this and subsequent Bulletins and Circulars.

All Clubs and Competitors are required to adhere to the conditions as outlined in this circular as they relate to entry fees, entry conditions, provision of water safety, officials and rescue craft.

This event will be conducted in accordance with the current edition of the *SLSA Surf Sports Manual* (SSM) which can be accessed via <https://sls.com.au/ssm>

The exact location of the event will be determined on the day pending environmental conditions.

## 2. KEY DATES

Entries are invited from all clubs for the Gold Coast City Titles. The method of entry is via the SEMS Entry System.

Entries Open:	9 October 2023
Entries Close:	Friday 27 October, 10am
Official's/First Aid/IRB Nominations Due:	Friday 27 October, 10am
Team Manager Declarations Due:	Friday 27 October, 10am
Competition Committee meeting via Teams	Monday 30 October
Late Entries Close:	Wednesday 1 November, 10am
Final Carnival Circular/Competitor List Distributed: <i>Pending required information being received from ALL clubs.</i>	Wednesday 1 November

## 3. COMPETITION COMMITTEE

The Competition Committee (CC) will direct all matters relating to the delivery of the event and conduct of the competition. The CC may, in accordance with the rules in the current edition of the *SLSA Surf Sports Manual*, any subsequent amending bulletins and this circular, postpone, cancel and/or alter any or all events, and/or the venue of the competition.

The CC may consult and seek advice from appropriate patrol members, officials, athletes and other personnel as they deem necessary on competition conditions and safety issues when required. The CC shall appoint the various sub-committees and panels as required for the event e.g. Disciplinary Committee & Coach/Athlete Panel.

#### 4. SAFETY & EMERGENCY COMMITTEE

A Safety and Emergency Committee (SEC) shall be appointed which must consider and advise the Competition Committee on all matters relating to competition and non-competition safety and emergency services. The Chair of the SEC shall be the Safety and Emergency Coordinator who shall also be a member of the Competition Committee. The composition of the SEC will be determined by SLSQ South Coast Branch.

#### 5. ENTRY FEES

\$30 (incl GST) per competitor regardless of the number of events.  
Entries received after Friday 27 October, 10am will be charged \$30 plus a late fee of \$44.

A tax invoice for all club entries will be issued to clubs in the week after the event.

#### 6. ENTRY CONDITIONS

All competitors, officials, water safety, first aid, IRB and team management personnel must be registered and financial members of their Surf Life Saving Club for the 2023/24 season.

Clubs are required to provide Officials, First Aid, Water Safety and IRB boats/drivers/crews on a roster basis reflecting the ratio of Club athlete nominations. Requirements are outlined in this Entry Circular. Rosters and Final Carnival Bulletin will be distributed on the Wednesday ahead of the Carnival, conditional upon ALL information being received from Clubs within the designated timelines.

CLUBS NOT SUPPLYING THE PRE-REQUISITE NUMBER OF OFFICIALS, WATER SAFETY, IRB DRIVER/CREW MAY BE DENIED A START AT THE CARNIVAL.

After the closing of SEMS for entries, any team changes and deletions will need to be done with the Marshall on the beach relevant to each Arena. If a competitor is already entered in events on the carnival program and wishes to enter into another event on the day, this can be done with the Marshall on the beach relevant to each Arena.

The following **Cancellation fee** and **Refund Policy** will be adhered to:

- ~ If the carnival is cancelled, with no postponement before the first event is conducted, 25% of fees will be charged for administration costs.
- ~ If the carnival is cancelled, after the first event is conducted, NO refund will be given.
- ~ If the carnival is postponed and rescheduled to another date, a 75% refund will be issued to competing clubs that cannot compete at the rescheduled event.

#### 7. ELIGIBILITY TO COMPETE

- ~ All competitors must be registered & financial members of their Surf Life Saving Club for the 2023/24 season.
- ~ All competitors (U11-U14) must be competent/proficient in the following relevant to their current age group:
  - Preliminary Evaluation
  - Competition Evaluation
- ~ All competitors (U15) must have a proficient Surf Rescue Certificate.
- ~ These awards must be recorded in SurfGuard BEFORE the competitor is eligible to compete.

## 8. MEETING TIMES

**Competition Committee** ~ Monday 30 October via email/phone

Saturday	Meeting
6:00am	Safety and Emergency Committee
6:00am	IRB Duty Boat, Drivers and Crew
6:15am	Competition Committee
6:30am	Sectional Referees
6:30am	Rostered Club IRB Drivers and Crew
7:00am	Officials
7:15am	Team Managers
7:15am	Arena Set Up (ALL Officials)
7:45am	Marshalling Commences
8:00am	Competition Commences

Subsequent Competition Committee meetings will be held during the carnival, with exact times to be decided at the first meeting on Saturday morning.

## 9. EVENT LIST

### U11/U12/U13/U14/U15 Male & Female Events

Beach Flags	Surf Teams	Surf Race
Beach Sprint	Board Relay	Board Race
Beach Relay	Board Rescue	Ironperson
	Cameron Relay	

### General Events

All Age Relay
March Past
R&R U15 5 Person
R&R U15 2 Person
R&R U14 5 Person
R&R U14 2 Person
R&R Jnr (U11-U13) 2 Person

Team entries are limited to the following:

Event	Competitors per Team	Teams per Club
Cameron Relay		
Surf Teams	4	3
Beach Relay		
Board Relay	3	3
Board Rescue	2	3
Junior All Age	10	
Relay (Mixed Male/Female)	2 competitors per age group	2
March Past	12	1

## 10. OFFICIALS

All clubs must provide officials at the required ratio of one (1) accredited official per 10 competitors. Clubs that do not supply enough officials will be excluded from competing. IRB Driver and Crew for water safety do not count as officials (unless they hold the Officials Accreditation and are acting as a Judge in Boat).

Please ensure all Officials attend the Official's meeting and sign in. If there are insufficient Officials the carnival may be modified or shortened at the Carnival Referee's discretion. If a nominated official does not attend, Clubs must replace them with another qualified member.

Official Nominations must be received by 10am Friday 27<sup>th</sup> October via: [Officials Nominations](#)

## 11. WATER SAFETY

All clubs will be required to provide water safety who are capable, and proficient SRC or Bronze Medallion holders. Once entries close, SCB will allocate set numbers to each club depending on total Competitor numbers and will advise clubs. Failure by a club to provide Water Safety personnel as per roster will exclude that club from competing.

Water safety requirements will be split into shifts and clubs may rotate their water safety personnel at their own discretion as long as safety is maintained. All personnel will be required to SIGN ON and OFF to comply with workplace safety and insurance purposes. Any club whose Water Safety disappears during the day will be suspended from that event until their Water Safety returns.

Water Safety Personnel must arrive with SLSA approved water safety high vis orange rashie/shirt, orange cap and rescue tube. Please provide any: [Water Safety Nominations](#)

## 12. IRBs

One IRB Duty Boat with Driver and Crew will be provided by South Coast Branch following an EOI process. This crew will be responsible for setting and packing up of the arenas as well as moving cans and water safety during competition.

The top eight (8) clubs calculated by number of entries shall provide a fully equipped and serviceable IRB and driver/crew for the duration of the carnival. Based on last years entries these clubs will be North Burleigh, Currumbin, BHMP, Tugan, TH&C, Kurrawa, Northcliffe and Mermaid.

The driver / crew provided should be competent in their role and have previous carnival / water safety experience and have their own PFD and high vis. If any Driver/Crew does not have their own approved PFD, the club concerned will be suspended from the Carnival until said equipment is available. (Refer SLSQ PFD Policy).

All IRBs shall be inspected by the carnival IRB coordinator and if found to be unserviceable will be rejected and the Club shall provide a replacement. The fully kitted IRB will need to be available at Kurrawa by 6am each morning for the duration of the carnival.

All personnel will be required to SIGN ON and OFF to comply with workplace safety and insurance purposes. Failure by a club to provide IRB and Water Safety personnel as per roster will exclude that club from competing.

IRB Driver and Crew Nominations must be received by 10am Friday 27<sup>th</sup> October via: [IRB Nominations](#)

### 13. FIRST AID

All clubs will be required to provide one proficient First Aid Officer for the duration of the carnival. First Aid Officers are able to roster themselves over split shifts to cover their representation on the day.

All first aid personnel will be required to be nominated via the following link by 10am Friday 27 October via: [First Aid Nominations](#)

### 14. TEAM MANAGERS

Clubs are allowed one Team Manager and one Assistant Team Manager to assist in the team organisation. These members should be clearly identifiable. They are required to wear a lanyard containing their WWC Bluecard and a form of Identification and must have completed both CYRMS and Child Safe online courses. Any changes of Team/Age Manager personnel must be reported to Carnival Administration and a current WWC Blue Card must be produced.

Clubs will not be eligible to compete in the Carnival without a completed Team Manager's Declaration. All relevant Carnival information will be distributed to Team Managers in the event of carnival relocation or cancellation.

Team Manager Declarations must be completed by all Clubs by 10am Friday 27 October via: [Team Manager Declaration](#)

### 15. LIVE HEATS

The carnival will be supported by LiveHeats, a paperless marshalling and recording system. ALL Competitors will be required to wear a wristband for the duration of the event of which all members are reminded to bring their wrist band from previous events. If a member forgets to bring their wrist band replacement bands will be available for purchase for \$5.

LiveHeats can be accessed via the web at [LiveHeats | Live Scoring and Competition Management Platform for Sports](#). The carnival is called 2023 Gold Coast City Titles.

Competitors are required to attend marshalling knowing their draw number. Subsequent rounds will be randomly drawn using LiveHeats and available to members on the LiveHeats soon after the completion of the last race in that round. A live point score will also be available on LiveHeats.

### 16. MEDALS / POINTSCORE

**POINT SCORE:** The point score awarded to each club within each event's age category will be 6 points for 1<sup>st</sup> place down to 1 point for 6<sup>th</sup> place. If, when the event has concluded, there is a tied pointscore, the club with the most first places will be declared the winner. Failing this, the club with the most 2<sup>nd</sup> placings to 6<sup>th</sup> placings respectively will be taken into account to determine the winner.

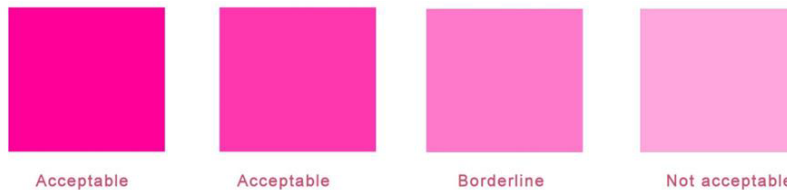
**DEAD HEAT:** Where a dead heat (as defined in the current edition of the Surf Sports Manual) occurs in the final of an event, the clubs of individuals/teams will share the placing points. The club of the next individual/teams to finish will receive the relative placing points based on the number of individual / teams finishing ahead of them. For example: if two individuals finish equal 1<sup>st</sup>, both individuals shall receive 6 points and a gold medal each. The next placing individual shall be awarded 4 points for coming 3<sup>rd</sup> and the bronze medal.

**MEDALS:** Medals will be awarded for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place and will be presented on the line following each event.

## 17. DRESS OF COMPETITORS

To promote competitor safety and assist with competitor identification costumes, dress and style must be of the correct specification according to the SSM <https://sls.com.au/ssm> Policy 2.5 and will be monitored. A competitor shall not be permitted to take part in any competition if, in the opinion of the Referee, the competitor is not properly dressed.

- Club competition caps must be worn in ALL races to assist with identification of athletes;
- High-vis lycra rash shirt/singlet must be worn by competitors and handlers in ocean or open water-based surf lifesaving events; and
- Swimwear must be worn in ocean and pool events – styles and materials as outlined in Policy 2.5.



## 18. PROTESTS and APPEALS

Only the Team Manager is permitted to discuss protests with the Sectional Referees or Competitor Liaison Officer. A protest must be lodged verbally with the Sectional Referee or Competitor Liaison Officer within 5 minutes of the completion of the event. A written protest in accordance with the SSM <https://sls.com.au/ssm> Section 14 must then be lodged within 15 minutes of the verbal protest being lodged on the protest form provided by the Authority. Protest Forms are available at Carnival Administration or the Competitor Liaison Officer.

Clubs may appeal dismissed protests to the Appeals Committee and lodge a fee of \$110.00 per appeal. If the appeal is upheld the fee is returned – if the appeal is dismissed the fee is retained by Branch.

## 19. INAPPROPRIATE BEHAVIOUR

Inappropriate behaviour between and/or towards, but not limited to, administration, officials, coaches, competitors, volunteers, parents, spectators or community members during the course of this event will be referred to the Carnival Committee. If further action is required it will then proceed to the South Coast Branch Judiciary. Any concerns should be raised by Team Managers to the Sectional and/or Carnival Referee in the first instance.

Any misconduct while at the event will not be tolerated. This includes the days leading into the competition and any official social activities following the conclusion of the event. Offending members risk disciplinary action against both themselves and their Clubs.

Please refer to the SSM <https://sls.com.au/ssm> Section 2.27 SLSA Code of Behaviour and 2.28 Abuse / Inappropriate Behaviour and the Code of Conduct (at end of this circular).



## 20. AREA MAP

The position of the arena will depend on the patrol set-up and the conditions on the day.



## 21. GENERAL INFORMATION

### ANTI-DOPING

SCB, SLSQ and SLSA supports the Australian Government, the Australian Sport's Commission, the Australian Olympic Committee, and the Sport Integrity Australia in their efforts to eradicate the use of drugs in sport.

It is strongly recommended that all Coaches and Team Managers complete the Sport Integrity Australia Anti-Doping Fundamentals Course (formerly Level 1) as well as the Australian Government's Competition Manipulation and Sport's Betting Course (formerly Match Fixing). Both of these courses are free of charge and provide an opportunity to develop a knowledge and understanding of anti-doping and match fixing in sport. Link to these courses: [Catalogue Entries \(sportintegrity.gov.au\)](https://sportintegrity.gov.au/Catalogue/Entries)

### SUN CARE

It is highly recommended that all athletes ensure they carry with them adequate apparel (Personnel Protective Equipment/clothing) to assist with reduction of sunburn, along with recommended use of sunscreen, prior to reporting for Marshalling.

It is strongly recommended that all competitors in Beach Events (Beach Sprint, Beach Relays and Beach Flags) wear long sleeve rashies or equivalent long sleeve protection garments. This means the entire upper torso be covered including arms, shoulders, chest, stomach and back.

### CLUB TENTS

Tents can be erected on the day of the carnival in conjunction with the host club workforce and the Carnival referee. Marshalling and competitor shade tents only will be allowed on the beach within the competition area. Clubs are to ensure that all tents are pegged or weighted.

Should a club erect a tent without the direction of the host club workforce or carnival personnel they may be asked to remove this at a later time.

### ENTRY TO ARENAS

Entry to arenas will be limited to Competitors, Officials, IRB Drivers and Crew, First Aid and Team Managers.

### HEALTH AND WELLBEING

The welfare of all competitors and officials is of paramount importance. Athletes, or their parent/guardian in the case of underage competitors, should seek advice prior to the competition from a qualified professional for any health concerns if required.

Any competitor or official who suffers illness or injury prior to or at the event must seek a medical clearance before resuming their normal activities which includes training and competition.

In addition, SLSQ South Coast Branch may, at its sole discretion, require a competition and/or official to be assessed for physical and/or psychological fitness to participate in the competition. This ensures the safety and wellbeing of the athlete concerned and fellow competitors while also ensuring all parties and SLSQ SCB are not placed at risk.

### HYDRATION

Water Barrels will be available under the Marshalling tents for Officials, Team Managers and athletes use. There will however, be no cups supplied. These barrels are in place for all persons to use and fill up their own water bottles or drinking utensils.



## PARKING

Gold Coast City Council Parking Officers and Queensland Police Officers will be patrolling the area and parking fines will be issued if cars are parked in illegal areas. Parking on nature strips, area of open space and parkland are not permitted. Clubs and Competitors are asked to take due care when parking. No liability will be accepted by the Branch or host venue for illegal parking.

No Carnival personnel are permitted at any time to park within the car parks of any businesses or in non-designated parking areas. Any cars that belong to life saving will be towed at the owner's expense.

## PHOTOGRAPHY

**PHOTOGRAPHERS:** Only people with an SLSQ Photographer Pass will be permitted to take photos at this event. Club Photographers MUST have their Club Photographer pass on display at all times so that Officials can clearly see the pass. Club Photographers are to ensure they do not in any way interfere with competitors or competition. Members of the public are permitted to take photos from behind the barriers, the grandstands and other publicly accessible areas. Spectators who become concerned about the behaviour of photographers in publicly accessible areas are asked to contact Sectional or Carnival Referees or the Carnival Administration area.

**PHOTOGRAPHY:** As a condition of entry, all competitors agree to have photos and video taken during the event used for promotional material by SLSQ South Coast Branch.

**DRONES:** For the safety of competitors, officials and spectators SLSQ prohibits the use of drones or Unmanned Aerial Vehicles (UAV) at this event by members and/or public unless approved by SLSQ 7 days prior to the event. The operator must supply an operation's manual (including risk management plan), provide a copy of public liability insurance and comply with all Civil Aviation Safety Authority (CASA) requirements. SLSQ may utilize the use of its own drones to conduct aerial surveillance and monitor hazards.

## RUBBISH

Please coordinate club members to clean up their rubbish in the area immediately around your club tent. Consider bringing extra garbage bags to hang on your tent to encourage members to put their rubbish directly into the bins.

## SECURITY

Security is provided from 5pm Saturday until Sunday morning. However, all trailers and tents that are left the previous night are at club's own risk.

## TRAILERS/VEHICLES

Please take note of all GC City Council parking signs. All trailers are to be left in the trailer drop off area. For assistance with transporting equipment onto the beach please meet the host club workforce at the beach access point (located on the above Map). Under no circumstances are unauthorized vehicles to take trailers onto beach.

**NO PERSONAL 4WD ARE PERMITTED ON THE BEACH AT ANY TIME. IF ANY CLUB/PERSON IS FOUND DOING THIS THEN THE ENTIRE TEAM WILL BE DISQUALIFIED.**

## WARM UP AREAS

All clubs must supply their own water safety personnel (correct ratio 1:5) for warm up sessions before the commencement of the day's events. No competitors are to enter the water until officials provide confirmation that all water safety has signed on. All competitors are to wear pink high vis and club cap during warm up and water safety personnel are to wear orange shirts and cap. Failure to do so will result in disciplinary action which will affect the club's involvement at the Carnival.

To ensure the safety of all water safety and competitors, Clubs are reminded that there are specific times for warm up. Swim and Craft Warm up (across all areas) will be subject to the notification from the IRB coordinator on the day. No competitors are to go within 30m of the cans prior to the commencement of competition.

To allow safe access to the water areas for the IRBs setting the courses, warm up sessions are only permitted from 7:00am.

Swim, all arenas	7:00am-7:20am
Craft, all arenas	7:20am-7:40am

## Enquiries

All enquiries for this event can be directed to [ktrinca@slsqsouthcoast.com.au](mailto:ktrinca@slsqsouthcoast.com.au).



[www.playbytherules.net.au](http://www.playbytherules.net.au)

I will

- Act within the rules and spirit of the game
- Promote fair play over winning at all cost
- Encourage and support others
- Respect officials' and coaches' decisions
- Thank players, coaches and officials

I won't

- Use bad language or harass or abuse anyone
- Criticise or ridicule anyone's performance
- Lose control of my emotions
- Be dishonest or show unsporting behaviour
- Be disrespectful

*Play by the Rules is supported by  
Australian, State and Territory Governments*





## QUEENSLAND

# CODE OF CONDUCT FOR MEMBERS

### **Members and all people involved in any way with SLS will:**

- a) Respect the rights, dignity and worth of others—treat others as you would like to be treated yourself
- b) Be ethical, considerate, fair, courteous and honest in all dealings with other people and organisations
- c) Be professional in, and accept responsibility for your actions
- d) Be aware of and follow—at all times—SLS' standards, rules, policies and procedures and promote those standards, rules, policies and procedures to others
- e) Operate within the rules and spirit of the sport, including the national and international guidelines that govern SLS
- f) Understand the possible consequences of breaching the codes and/or this policy
- g) Report any breaches of the codes or this policy to the appropriate PPA
- h) Refrain from any form of abuse, harassment, discrimination and victimisation towards others
- i) Raise concerns regarding decisions of PPA through the appropriate channels and in a timely manner
- j) Provide a safe environment for the conduct of activities in accordance with any relevant SLSA policy
- k) Show concern, empathy and caution towards others that may be sick or injured
- l) Be a positive role model to all
- m) Respect and protect confidential information obtained through SLS activities or services; whether individuals and/or organisational information
- n) Maintain the required standard of accreditation and/or licensing of professional competencies, as applicable to the role(s)
- o) Ensure that any physical contact with others is appropriate to the situation and necessary for the person's skill development
- p) Refrain from intimate relations with persons over whom you have a position of authority
- q) Agree to abide by the codes
- r) Maintain a duty of care towards others
- s) Be impartial and accept the responsibility for all actions taken

### **Person in Position of Authority (PPA):**

*PPA include everyone who holds a position of authority in SLS, whether paid or unpaid, and includes, but is not limited to, all SLS Entity Individual Members. For the avoidance of doubt, PPA also includes Child or Young Person (CYP) who may hold a position of authority in SLS over other CYP.*