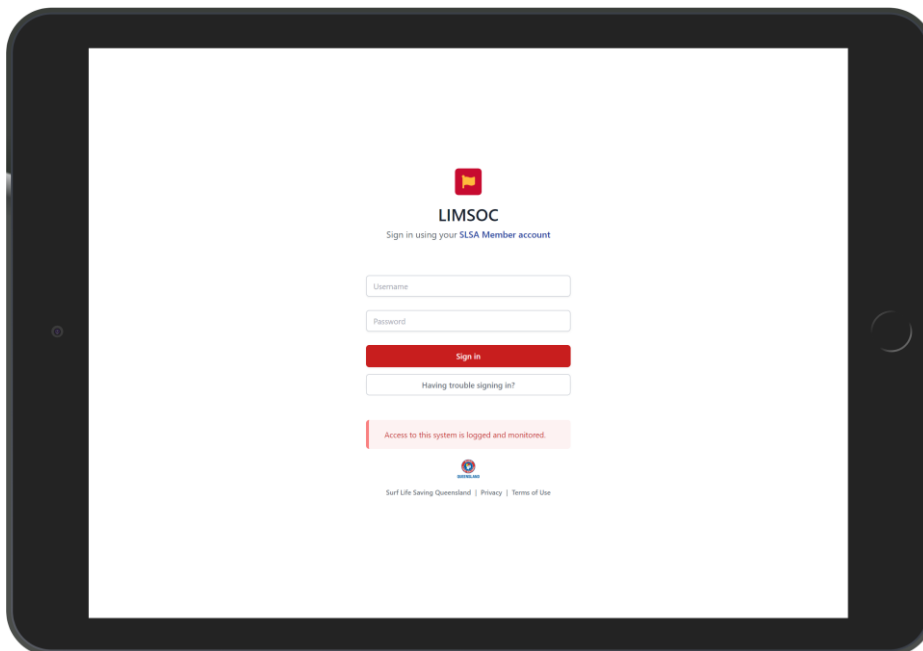


LIMSOC USER GUIDE

2022/2023 Season Update

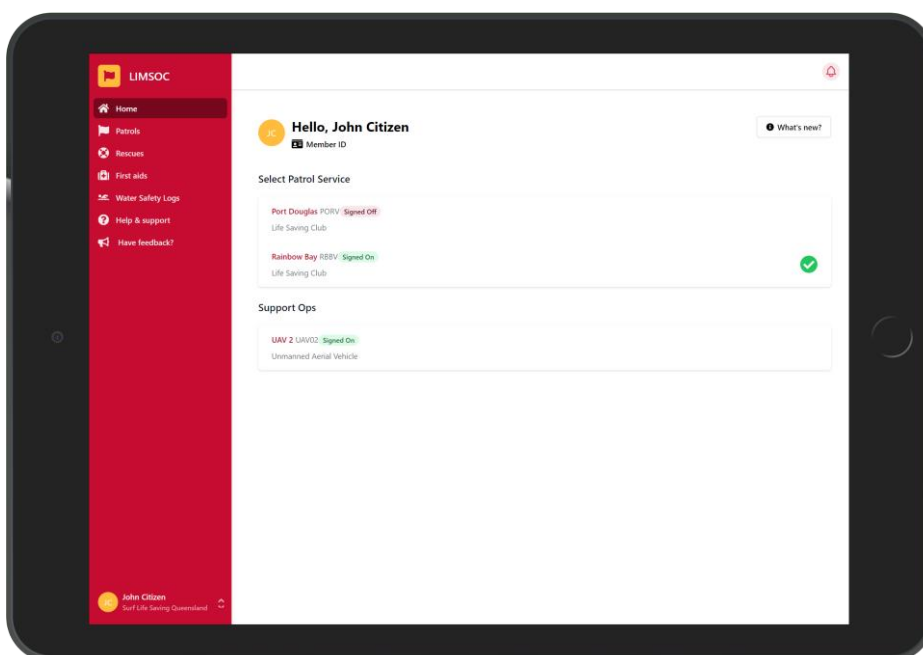


SIGNING ON YOUR PATROL

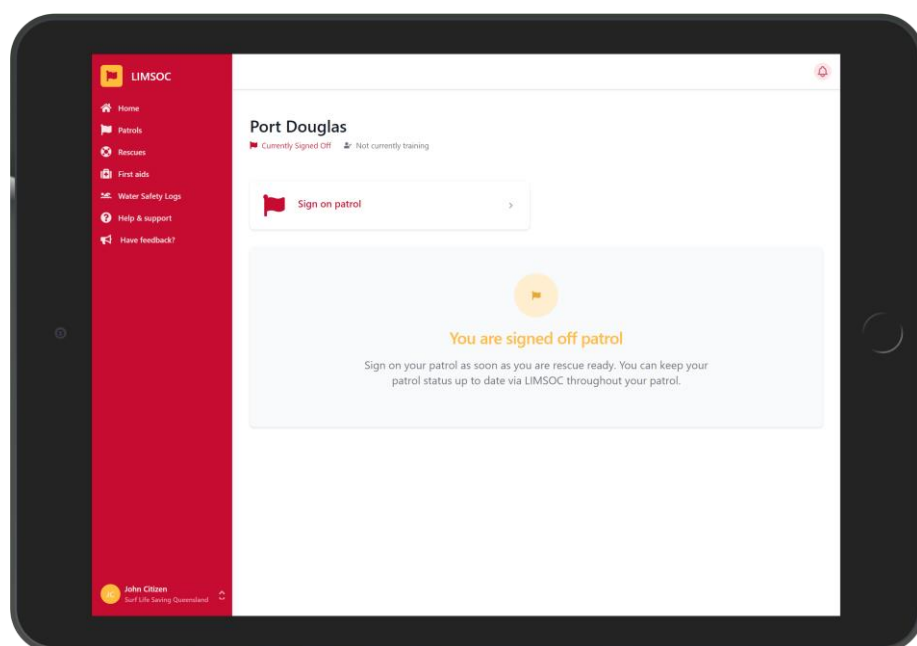


1. Sign into LIMSOC on your PC web browser, iPad or mobile.
2. Enter your SLS Members Portal username and password
3. Click 'sign in'

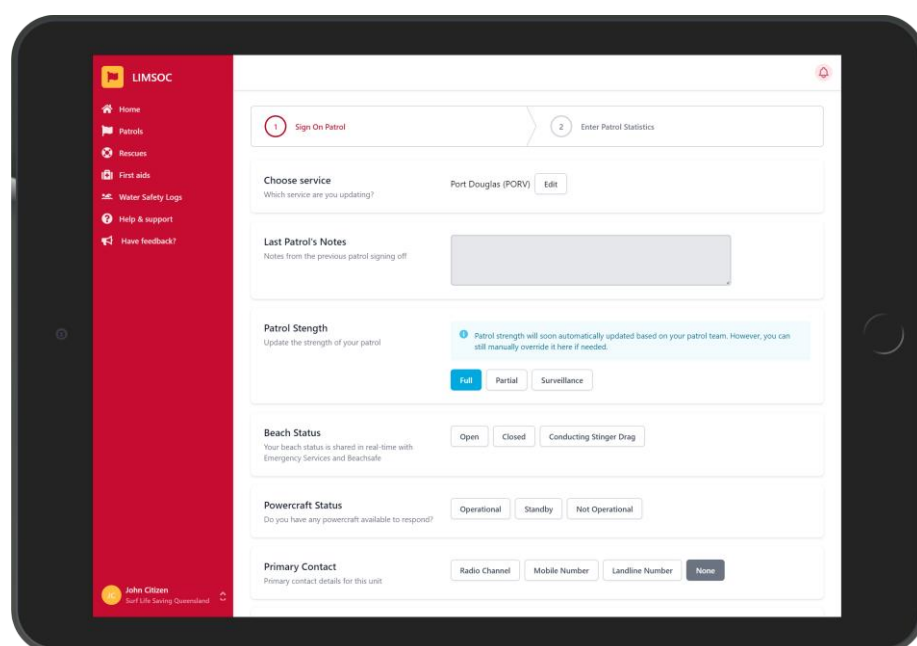
Remember: You must use the SLSQ version of LIMSOC. This can be found at: slsq.limsoc.com.au



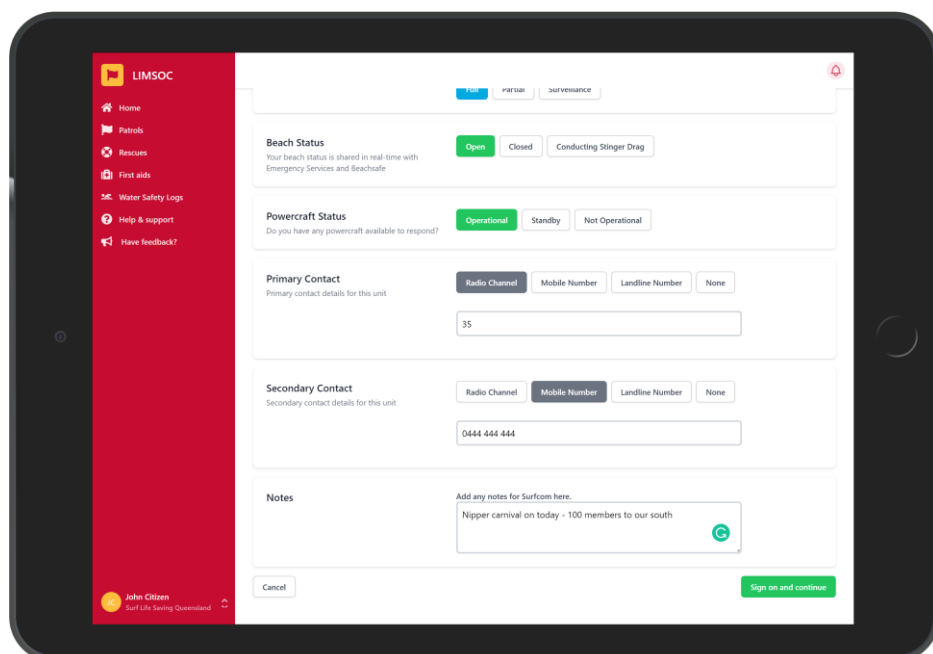
- Select the module you wish to update:
 - Manage my patrol
 - Sign on training
 - Record a rescue
 - New minor first aid
 - Club Reporting



- Select manage my patrol, then click 'Sign on Patrol'



- Enter the following patrol information:
 - Patrol strength
 - Beach status
 - Powercraft status



LIMSOC

- Home
- Patrols
- Rescues
- First aids
- Water Safety Logs
- Help & support
- Have feedback?

John Citizen
Surf Life Saving Queensland

Sign on patrol
Port Douglas (PORV)

Beach Status
Your beach status is shared in real-time with Emergency Services and Beachsafe.

Powercraft Status
Do you have any powercraft available to respond?

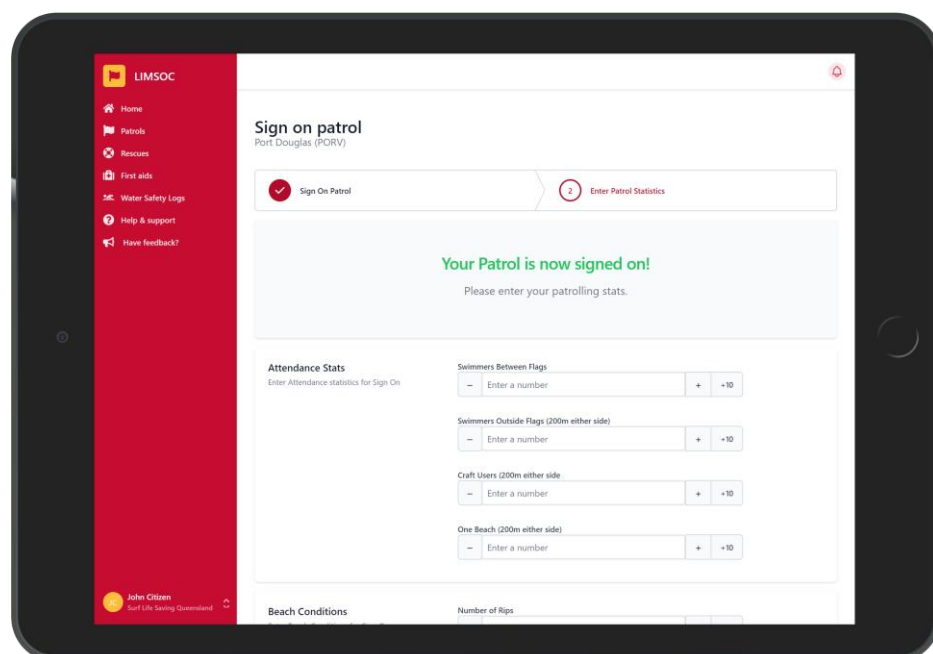
Primary Contact
Primary contact details for this unit

Secondary Contact
Secondary contact details for this unit

Notes
Add any notes for Surfcom here.

Sign on and continue

- Enter the following patrol information BEFORE clicking 'sign on and continue'
 - Primary contact
 - Secondary contact (mobile)
 - Any notes



LIMSOC

- Home
- Patrols
- Rescues
- First aids
- Water Safety Logs
- Help & support
- Have feedback?

John Citizen
Surf Life Saving Queensland

Sign on patrol
Port Douglas (PORV)

Sign On Patrol

Enter Patrol Statistics

Your Patrol is now signed on!
Please enter your patrolling stats.

Attendance Stats
Enter Attendance statistics for Sign On

Swimmers Between Flags

Swimmers Outside Flags (200m either side)

Craft Users (200m either side)

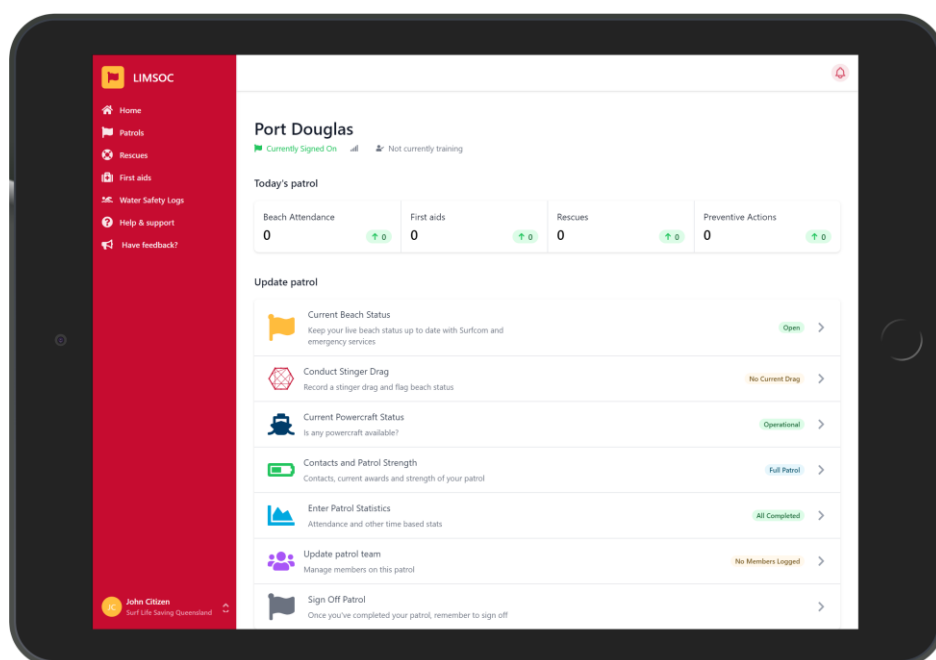
One Beach (200m either side)

Beach Conditions

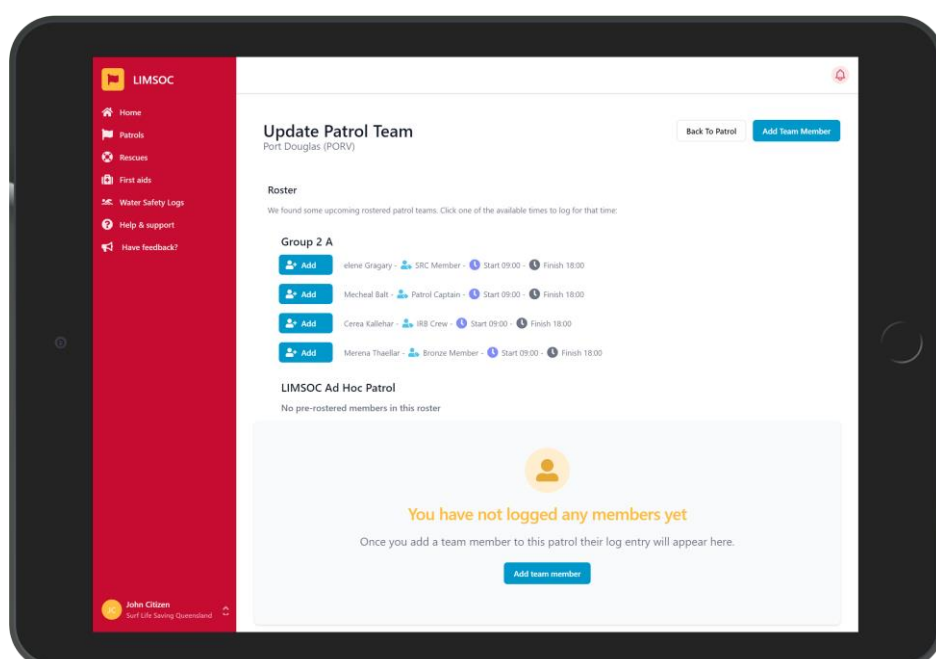
Number of Rips

Sign on and continue

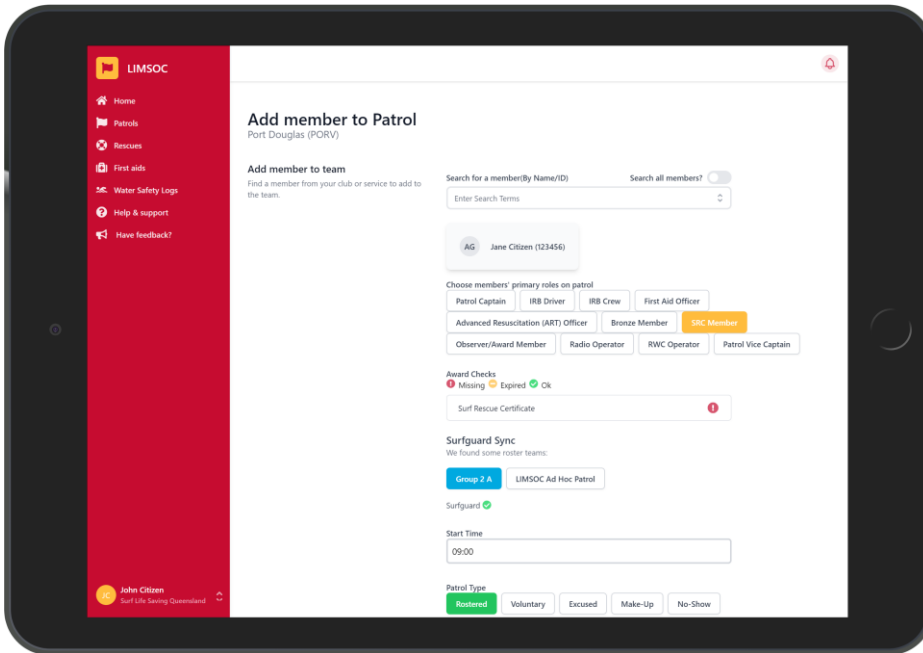
- At this point your patrol is now signed on. Complete the sign on statistics.



- You can now start adding patrol members by selecting 'update patrol team'



- The names of the people for the days roster will appear in a list at the top.
- To add an individual from this list, click on the 'add' button and they will appear with the details



LIMSOC

Home
Patrols
Rescues
First aids
Water Safety Logs
Help & support
Have feedback?

Add member to Patrol
Port Douglas (PORV)

Add member to team
Find a member from your club or service to add to the team.

Search for a member by Name/ID: Search all members? ☐

AG Jane Citizen (123456)

Choose members' primary roles on patrol:
 Patrol Captain IRB Driver IRB Crew First Aid Officer
 Advanced Resuscitation (ART) Officer Bronze Member **SRC Member**
 Observer/Award Member Radio Operator RWC Operator Patrol Vice Captain

Award Checks
 Missing Expired ☒ Ok
 Surf Rescue Certificate

SurfGuard Sync
 We found some roster teams:
 Group 2 A LIMSOC Ad Hoc Patrol

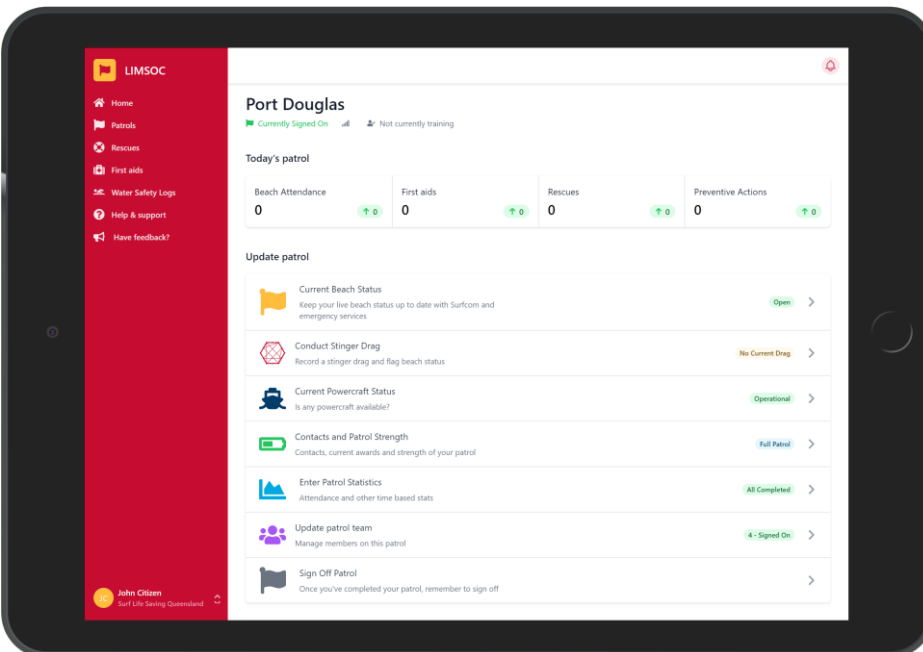
SurfGuard ☒

Start Time

Patrol Type
☒ Rostered ☐ Voluntary ☐ Excused ☐ Make-Up ☐ No-Show

John Citizen
Surf Life Saving Queensland

- Select their position, and refer awards for more detail
Note: This will not prevent you from adding the member if there are flags raised.
- Select the patrol team you would like to enter that person into for the day.
Note: This will flow through to SurfGuard.



LIMSOC

Home
Patrols
Rescues
First aids
Water Safety Logs
Help & support
Have feedback?

Port Douglas
 Currently Signed On Not currently training

Today's patrol

Beach Attendance	First aids	Rescues	Preventive Actions
0	0	0	0

Update patrol

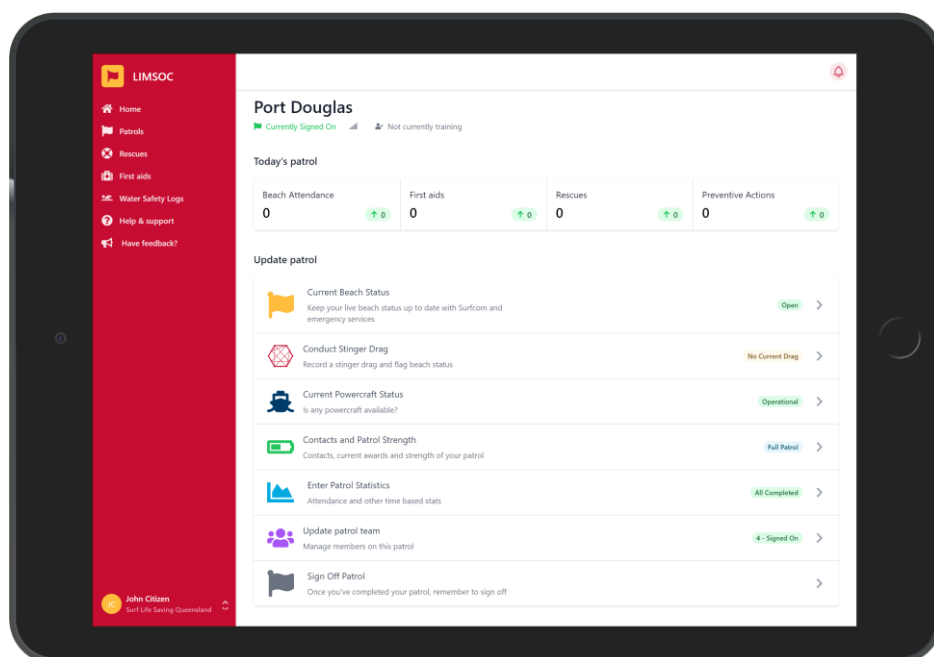
- Current Beach Status: Keep your live beach status up to date with Surfcom and emergency services. [Open](#)
- Conduct Stinger Drag: Record a stinger drag and flag beach status. [No Current Drag](#)
- Current Powercraft Status: Is any powercraft available? [Operational](#)
- Contacts and Patrol Strength: Contacts, current awards and strength of your patrol. [Full Patrol](#)
- Enter Patrol Statistics: Attendance and other time based stats. [All Completed](#)
- Update patrol team: Manage members on this patrol. [4 - Signed On](#)
- Sign Off Patrol: Once you've completed your patrol, remember to sign off. [Sign Off](#)

John Citizen
Surf Life Saving Queensland

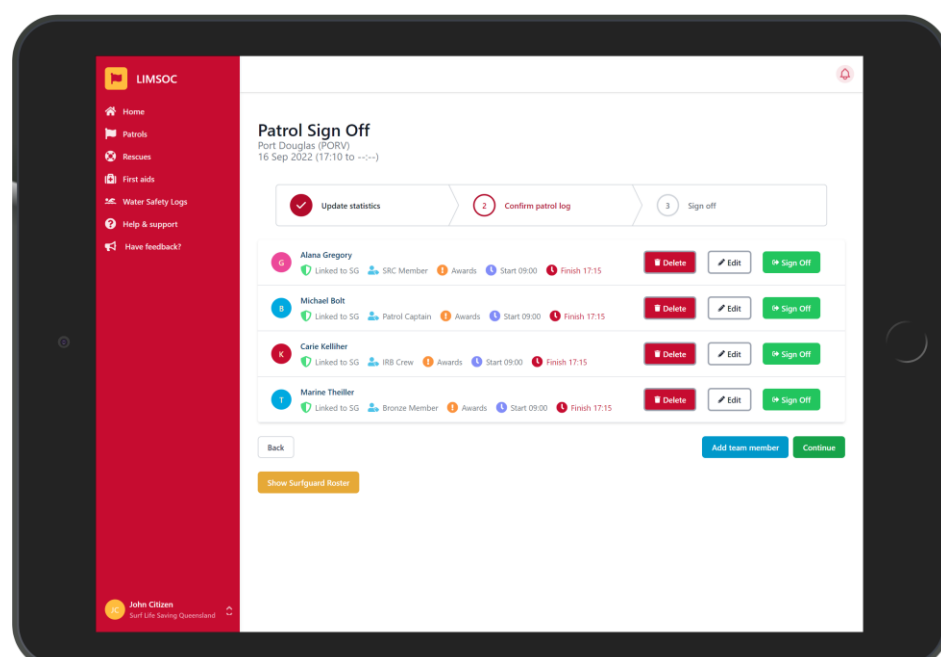
- Confirm their start time and patrol type
- If the member is substituting for another member, write the absent members name here.
- Tap 'Submit'

Changing Shift

Note: Units must be signed off between shifts, this allows the incoming shift to fill out contact details and allows attendance data to flow into Surfguard cleanly.

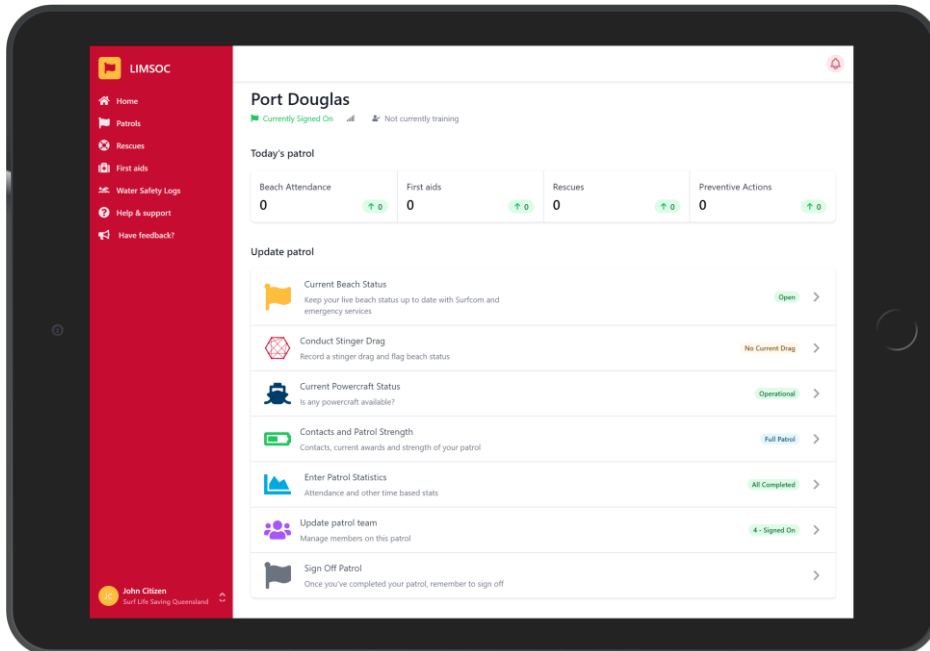


- Ensure Statistics for your patrol are up to date
- Tap “Sign Off Patrol”



- To sign off at the current time tap “Sign Off Now” Otherwise tap “Edit” and set an end time for the member’s patrol.
- These times can be adjusted at this point, however future adjustments can be made by your admin in Surfguard.
- **Note: Sign off statistics can be left blank at shift change as the follow patrol will be completing sign on stats momentarily.**

SIGNING OFF YOUR PATROL



LIMSOC

Home Patrols Rescues First aids Water Safety Logs Help & support Have feedback?

Port Douglas
Currently Signed On Not currently training

Today's patrol

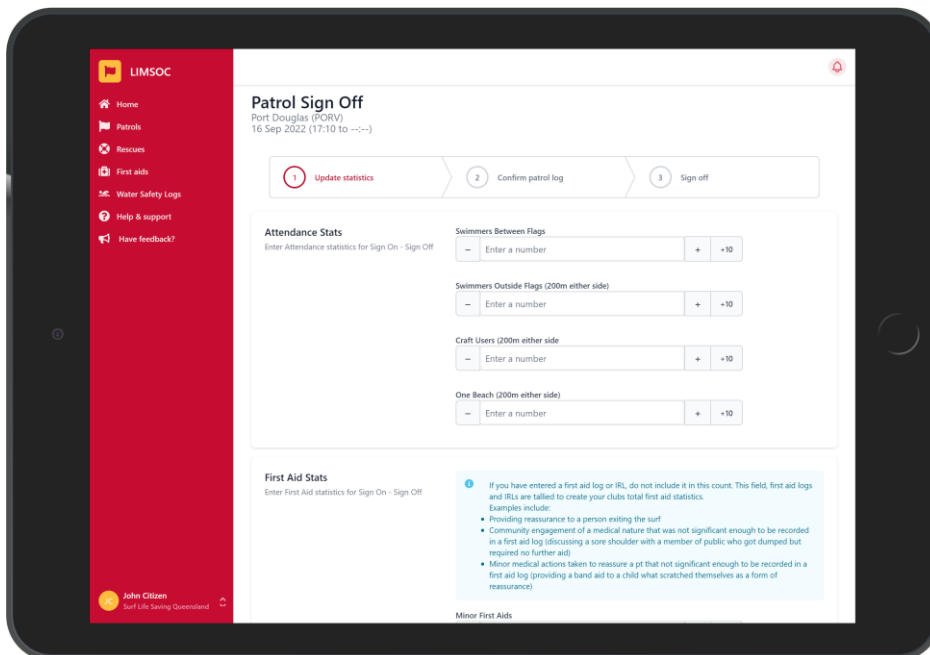
Beach Attendance	First aids	Rescues	Preventive Actions
0	0	0	0

Update patrol

- Current Beach Status**
Keep your live beach status up to date with Surfcom and emergency services. [Open](#)
- Conduct Stinger Drag**
Record a stinger drag and flag beach status. [No Current Drag](#)
- Current Powercraft Status**
Is any powercraft available? [Operational](#)
- Contacts and Patrol Strength**
Contacts, current awards and strength of your patrol. [Full Patrol](#)
- Enter Patrol Statistics**
Attendance and other time based stats. [All Completed](#)
- Update patrol team**
Manage members on this patrol. [4 - Signed On](#)
- Sign Off Patrol**
Once you've completed your patrol, remember to sign off.

John Citizen
Surf Life Saving Queensland

- Confirm all timed statistics have been completed.
- Click “Sign off patrol”



LIMSOC

Home Patrols Rescues First aids Water Safety Logs Help & support Have feedback?

Patrol Sign Off
Port Douglas (PORV)
16 Sep 2022 (17:10 to --:--)

1 Update statistics 2 Confirm patrol log 3 Sign off

Attendance Stats
Enter Attendance statistics for Sign On - Sign Off

Swimmers Between Flags
- Enter a number + +10

Swimmers Outside Flags (200m either side)
- Enter a number + +10

Craft Users (200m either side)
- Enter a number + +10

One Beach (200m either side)
- Enter a number + +10

First Aid Stats
Enter First Aid statistics for Sign On - Sign Off

Minor First Aids

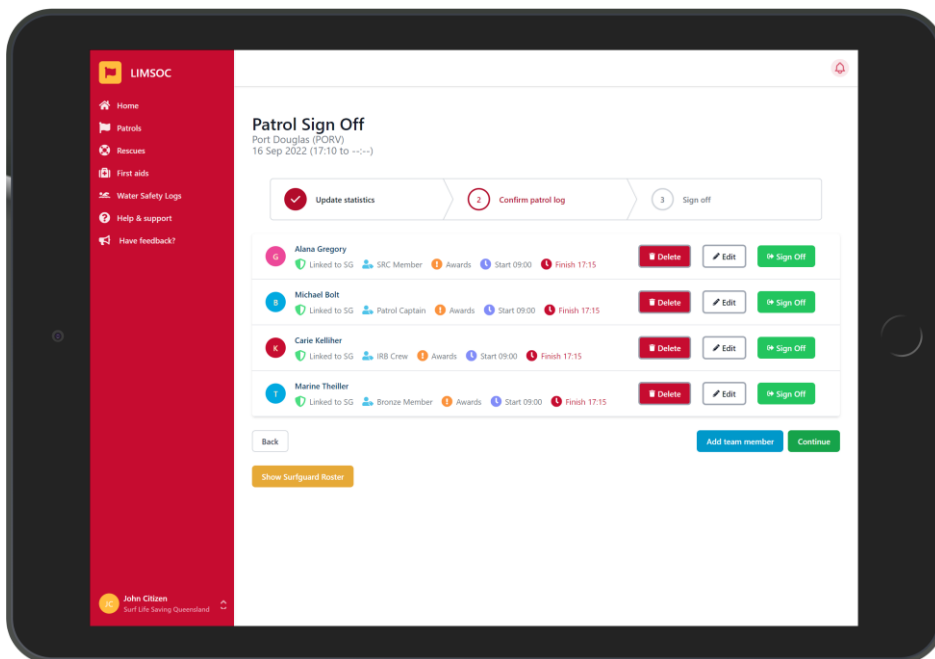
If you have entered a first aid log or IRL, do not include it in this count. This field, first aid logs and IRLs are tallied to create your clubs total first aid statistics.

Examples include:

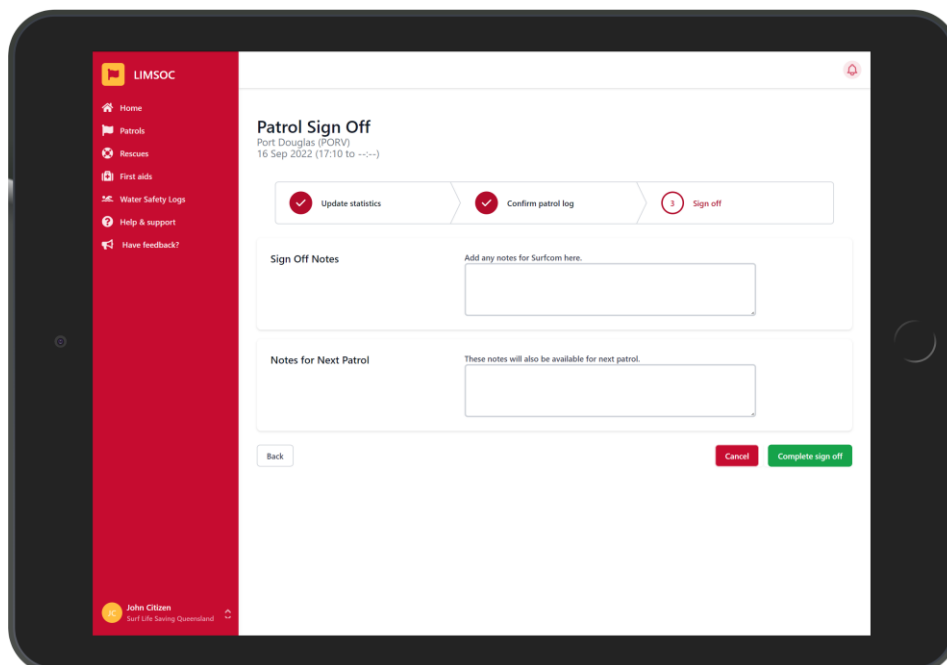
- Providing reassurance to a person exiting the surf
- Community engagement of a medical nature that was not significant enough to be recorded in a first aid log (discussing a sore shoulder with a member of public who got dumped but required no further aid)
- Minor medical actions taken to reassure a pt that not significant enough to be recorded in a first aid log (providing a band aid to a child what scratched themselves as a form of reassurance)

John Citizen
Surf Life Saving Queensland

- Enter your sign-off statistics

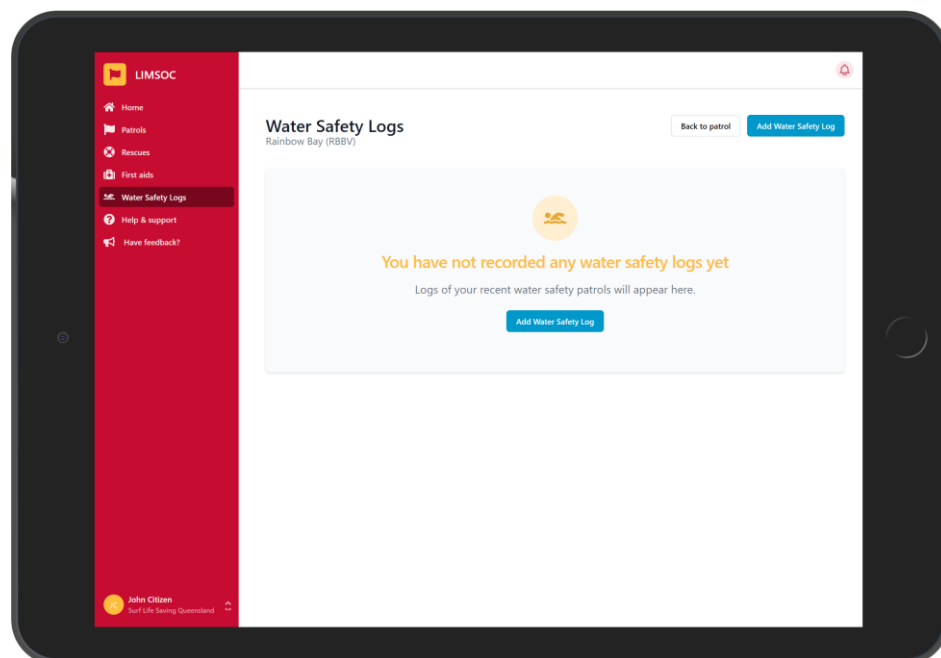


- Confirm their start time and patrol type
Note: you can add and edit as required.
- Once completed, tap continue
Note: All members will be signed off if the service is.

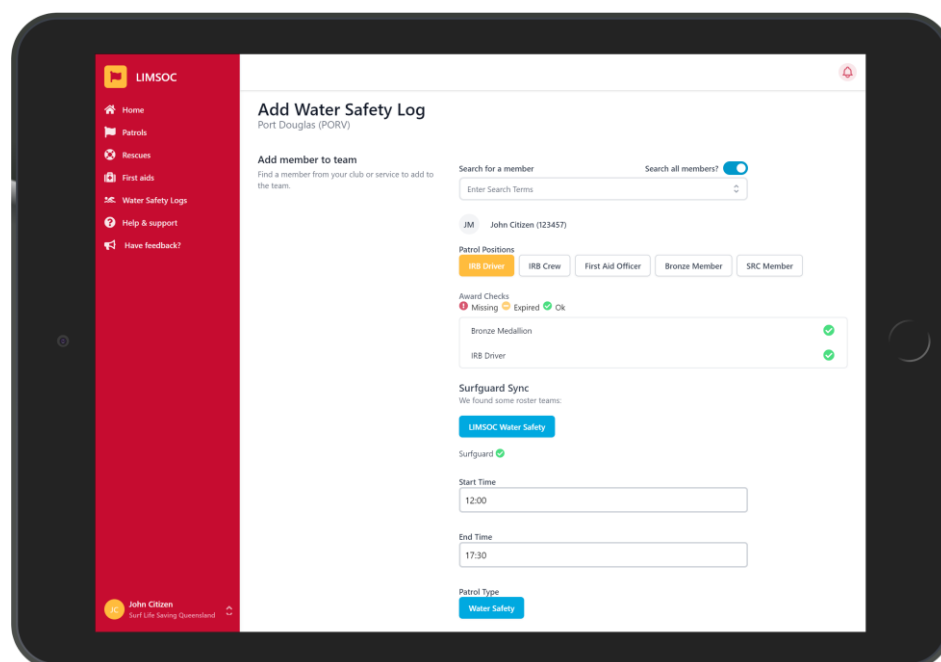


- Enter any notes as required
- Tap complete sign off

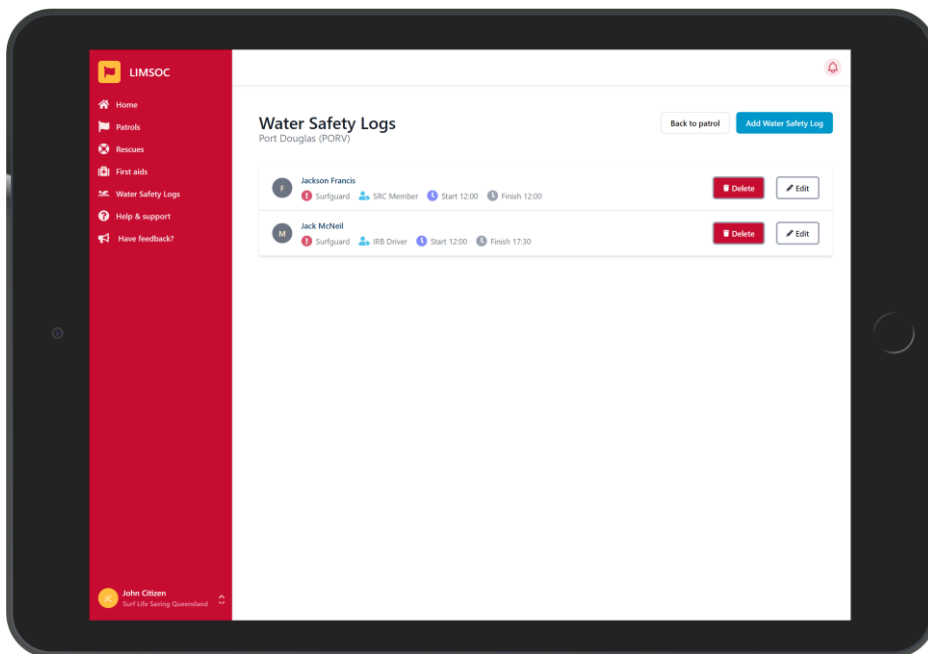
SIGNING ON WATER SAFETY



- Select the service you want to manage.
- Click 'Water Safety Logs' on the left-hand side of the screen
- Search for the member undertaking water safety.



- Click 'Search all members' to search for members outside of the club.
- Select their role, start/finish time and then tap 'submit'
- Ensure that 'LIMSOC' Water Safety is ticked.



- Select their role, start/finish time and then tap 'submit'
- These logs will then appear in the "Review patrol logs tab". At the conclusion of the day, this information will be sent to Surfguard automatically.