## HOW TO RENEW YOUR SLSC MEMBERSHIP ELECTRONICALLY

1. Go to <u>https://members.sls.com.au</u> and log in:

	Username Password
_DHL_	Don't have a Members Area account yet? Click here to create one
SURF RESCL	Forgotten username or password?
THI	Click here to resend your confirmation code Click here to enter your SMS confirmation code
	Not a member of a surf club? Click here to join

• If you don't already have an account, select *Don't have a Members Area account yet? Click here to create one* 

SURF LIFE SAVING AUSTRALIA MEMBERS AREA

Renewals, Payments & Transfers

Update Personal Details

Pending Requests

Member Store

Patrols ~

Home Memberships ~

Family Awards

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UPC

• If you have any existing account log in using your username and password. If you are unsure of your username or password, click *Forgotten username or password*.

Don't have a Members Area account yet? Click here to create one

## Forgotten username or password?

- 2. When logged in, select *Memberships* from the drop down menu. From here you have two options,
  - a) for individuals select Renewals, Payments & Transfers
  - b) for family membership select Family

Choose the option that applies to you.

Note: <u>for parents/guardians renewing a Nipper membership</u>, if you do not have a Family Group set up, you also need to renew and pay for at least one Associate membership for a parent/guardian.

#### **RENEWALS FOR FAMILY MEMBERSHIPS**

- After selecting *Family*, you will be taken to a page that says *My Family*.
  - Select the *Renew Membership* option from the right-hand side of the family box.
    - If your Family Group has not yet been set up, you can do this by selecting *Create Family Group*.
    - You can also add or edit any family members by selecting *View/Edit*.

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- Note: if you renewing for yourself/other family members but also wishing to add a new family member, you will need to set up a member account for this person feel free to call the office on 5534 2180 ext 2 for help at this stage!
- Please make sure you have the **2021/22 season** selected and then tick the box next to each family member you are renewing. Check all your prepopulated details are correct.
- Tick the **declaration** and then **Submit**.
- Finally, complete the online payment.
  - Select the *Make Payment* option from the right-hand side of the family box.
  - Type your name in *payment details*
  - From the price list select the total amount of membership you will be paying for the memberships you are renewing (ie Family of 4 will be \$280, one Associate member and one U10 nipper will be \$180). Type the amount in *Total Amount* and then click *Next*
  - From here you will be asked to enter your card details and submit your payment.

## RENEWALS FOR INDIVIDUAL MEMBERSHIP

- Select **Renewals, Payments & Transfers** from the dropdown menu.
  - Select the *Renewals, Payments & Transfers* option.
  - Please make sure you have the **2021/22 season** selected and then check all your prepopulated details are correct.
  - At the bottom of the page tick the **declaration** boxes and then **submit**.
- Finally, complete the online payment.
  - Select the *Make Payment* option.
  - Type your name in *payment details*
  - From the price list select the appropriate amount of membership you will be paying (ie Active Patrolling member 18+ \$80, cadet Membership \$70).
  - Type the amount in *Total Amount* and then click *Next*
  - From here you will be asked to enter your card details and submit your payment.

You should now have successfully renewed your membership with Palm Beach Surf Life Saving Club.

If you have any issues, please contact our office on 5534 2180 ext 2 or administrator@palmbeachsurfclub.com.au for assistance.