

Carnival Entry Circular - Gold Coast City Titles

Department:	SLSQ Gold Coast Regional Office Administration
Audience:	SCB & PDB Secretaries/Administrators, SCB & PDB JACs, SCB & PDB Surf Sports Officers
Summary:	Gold Coast City Titles Carnival Entry Information
Date:	30 September 2019

Carnival Entry Information

Entries are invited only from the South Coast Branch and Point Danger Branch clubs. The method of entry is via Carnival Manager Entry System for all clubs.

Location: Burleigh Heads Mowbray Park SLSC
Date: 9-10 November 2019
Start Time: 08:00

Entries Open: Monday 30 September 2019

Entries Close: Midnight Monday 28 October 2019
(A draft competitor list will be sent following close of entries.)

Team changes/competitor changes: This can be done via Carnival Manager until midday **Monday 4 November 2019** without incurring a late entry fee. After this time any team changes and deletions will need to be done on the day with administration and the Marshall.

Cut off times for team and competitor changes are as follows:

- 7.30am (for first 4 events)
- 8.00am (Carnival Entries Close)

Please note: additional/late entries will NOT be accepted if this creates an additional race into the program i.e. if a straight final would have to change to a semi/final.

Entry Fees: \$28.00 incl. GST per competitor regardless of the number of events.
A tax invoice for all SLSQ club entries will be issued to clubs in the week after the event.

Late Entry Fee Procedure

Late Entry: This will take effect from **Tuesday 29 October 2019 12:01am** to **midday Monday 4 November 2019**
Note: No further entries will be accepted after this date.

Late Entry Fees: \$44.00 incl. GST per competitor plus entry fee of \$28.00 incl. GST per competitor.

Conditions of Entry

- All Competitors must have completed the relevant Age Group award by the close of entries.
- All clubs will be subject to audits via Surfguard and any member who does not hold the required competency's will be removed.
- The Carnival will be conducted in accordance with the **35th Edition** of the Surf Sports Manual including Circulars/ Amendments.

- All Competitors must be current **financial** members of their Surf Life Saving Club and have completed the necessary membership application.
- Water safety is to be provided by competing clubs on a roster basis as outlined in this Entry Circular.
- Failure by any club to provide water safety as per the roster will exclude that club from competing.
- Competing clubs shall provide Officials & First Aid as outlined in this Entry Circular.
- **U10s are not permitted to compete up at this carnival.**

Team Changes

A competitor substituting for another member in team events must have previously been entered into the carnival for another event. Team changes must be done with Carnival Administration prior to the start of the carnival and with the Marshall on the beach relevant to each section and can only be made a minimum of 2 events before event in mention. Once this race has begun the Marshalls will not accept team changes.

Cancellation Policy

The following Cancellation fee and Refund Policy will be adhered to:

- If a carnival is cancelled, with no postponement before the first event is conducted, 75% of all entry fees will be refunded to all clubs and/or individuals (25% retained for administration costs), whichever party paid the original fee.
- If a carnival is cancelled, after the first event is conducted, NO REFUND will be given.
- If a carnival is postponed and rescheduled to another date, a 75% refund will be issued to competing clubs that cannot compete at the re-scheduled event.

Administration

Meetings & Briefing Times Each Day

Sectional Referees	06:00
Rostered IRB Drivers & Crew	06:00
Officials	06:30
Team Managers	07:00
SWAR Team	07:15
Water Safety	07:30
Marshalling Commences	07:30
Competition Commences	08:00

Team Managers

Dress

Clubs are allowed one (1) Team Manager and one (1) Assistant Team Manager wearing Team Manager shirts to assist in the Marshalling tents. Team Managers and Age Managers will be required to wear a lanyard containing their Bluecard and a form of Identification, e.g. Driver Licence, Proof of Age card, Medicare card.

Declarations

Team Manager Declarations must be completed and endorsed by all Clubs by midday on **Monday 4 November 2019**. No clubs will be eligible to compete in the Carnival without a completed Team Manager's Declaration. Team Managers must have a current Blue Card that is displayed. All relevant Carnival information will be distributed to Team Managers in the event of Carnival relocation or Cancellation. The Team Manager Declaration can be done on line via the following link:

<https://docs.google.com/forms/d/1bw7VWSaWN-zn8GDbt2wKC-kXnEVF0sh6auIBViZ5gxE/edit>

Changes

Any changes of Team/Age Manager personnel must be reported to Carnival Administration and a current blue card must be produced.

Officials

All clubs must provide officials at the required ratio of one (1) accredited official per ten (10) competitors (Probationary Officials are not included in this ratio). Clubs that do not supply enough officials will be excluded from competing. IRB Driver and Crew for water safety do not count as officials (unless they hold the Officials Accreditation and are acting as a Judge in Boat). Official Nominations for can only be done via the following link: https://docs.google.com/forms/d/1IBB1RPXT53HhyXwWP9BTu7x-xT7Y7mWbK_Y-DpmC1WQ/edit

Officials are required to be nominated by midday on **Monday 4 November 2019**.

First Aid Requirements

Clubs are required to provide one proficient First Aid Officer for the entire day. However, First Aid Officers/Clubs are able to roster themselves over split shifts to cover their representation on the day. The First Aid Officer nomination can only be done via the following link:

https://docs.google.com/forms/d/1u_LkButecO9ysO3F693vZP11gdYulveg0KAHNZok_sQ/edit

First Aid Officers are to be nominated by midday on **Monday 4 November 2019**.

Water Safety

There will be four main water areas on the day with 10 Water Safety personnel being required for each area at all times. Clubs must be prepared to provide one (1) Water Safety per ten (10) Competitors nominated. Once entries close, an allocation of set numbers will go to each club depending on total Competitor numbers. An email will be sent with the set numbers allocated and clubs will be required to provide names of their Water Safety personnel on the form to be provided. The form will be due by midday **Monday 4 November 2019**.

Please note clubs are permitted to rotate their Water Safety personnel at their own discretion; however if doing so Carnival Administration must be informed of this and provided with all names.

- Water Safety personnel must be a proficient SRC or Bronze Medallion holder.
- Any club that does not supply their Water Safety quota will not start the carnival.
- Any club whose Water Safety disappears during the day will be suspended from that event until their Water Safety returns.
- All water safety personnel to have orange rash shirt and orange water safety cap as per Water Safety Policy.
- Water safety personnel must bring own tube or board marked with their club.

IRB Requirements

The Host Club will be providing one (2) fully equipped and manned IRBs. South Coast Branch will be supplying two (2) fully equipped and manned Duty Boats. For one (1) IRB supplied, the branch will reimburse at the rate of \$165 incl. GST.

All IRB Drivers and Crew must be proficient and have their own PFD and high vis. If any Driver/Crew does not have their own approved PFD, the club concerned will be suspended from the Carnival until said equipment is available. (Refer SLSQ PFD Policy).

All IRBs shall be inspected by the Carnival IRB Coordinator and if found to be unserviceable will be rejected and the club shall provide a replacement. Club competitors may be held until replacement arrives. The fully kitted out and functioning IRB will need to be available at the host club by 06:00. Failure of clubs to provide the boat on time will result in all Competitors from that club being withdrawn from the Carnival.

Clubs that are supplying IRBs are permitted to rotate their IRB Driver and Crews at their own discretion.

Note: All IRB Driver and Crew personnel will be required to be listed on the Water Safety Form to be provided which is to be submitted by midday **Monday 4 November 2019**.

Bluecards

As per the SLSQ Blue Card Screening Policy, please be reminded that all volunteers and paid employees over the age of 18 must hold a Blue Card, not simply have “lodged” their application. Officials, Team Managers & Water Safety Personnel must hold a positive notice card, and must be displayed on the day of the carnival.

Event List

U11 Female Beach Flags	U12 Male Cameron Relay	U14 Male Beach Flags
U11 Female Beach Relay	U12 Male Surf Board	U14 Male Beach Relay
U11 Female Beach Sprint	U12 Male Surf Race	U14 Male Beach Sprint
U11 Female Board Relay	U12 Male Surf Teams	U14 Male Board Relay
U11 Female Board Rescue		U14 Male Board Rescue
U11 Female Cameron Relay	U13 Female Beach Flags	U14 Male Cameron Relay
U11 Female Surf Board	U13 Female Beach Relay	U14 Male Surf Board
U11 Female Surf Race	U13 Female Beach Sprint	U14 Male Surf Race
U11 Female Surf Teams	U13 Female Board Relay	U14 Male Surf Teams
U11 Ironwoman	U13 Female Board Rescue	
U11 Ironman	U13 Female Cameron Relay	U15 Female Beach Flags
U11 Male Beach Flags	U13 Female Surf Board	U15 Female Beach Relay
U11 Male Beach Relay	U13 Female Surf Race	U15 Female Beach Sprint
U11 Male Beach Sprint	U13 Female Surf Teams	U15 Female Board Relay
U11 Male Board Relay	U13 Ironwoman	U15 Female Board Rescue
U11 Male Board Rescue	U13 Ironman	U15 Female Cameron Relay
U11 Male Cameron Relay	U13 Male Beach Flags	U15 Female Surf Board
U11 Male Surf Board	U13 Male Beach Relay	U15 Female Surf Race
U11 Male Surf Race	U13 Male Beach Sprint	U15 Female Surf Teams
U11 Male Surf Teams	U13 Male Board Relay	U15 Ironwoman
	U13 Male Board Rescue	U15 Ironman
U12 Female Beach Flags	U13 Male Cameron Relay	U15 Male Beach Flags
U12 Female Beach Relay	U13 Male Surf Board	U15 Male Beach Relay
U12 Female Beach Sprint	U13 Male Surf Race	U15 Male Beach Sprint
U12 Female Board Relay	U13 Male Surf Teams	U15 Male Board Relay
U12 Female Board Rescue		U15 Male Board Rescue
U12 Female Cameron Relay	U14 Female Beach Flags	U15 Male Cameron Relay
U12 Female Surf Board	U14 Female Beach Relay	U15 Male Surf Board
U12 Female Surf Race	U14 Female Beach Sprint	U15 Male Surf Race
U12 Female Surf Teams	U14 Female Board Relay	U15 Male Surf Teams
U12 Ironwoman	U14 Female Board Rescue	All Age Relay
U12 Ironman	U14 Female Cameron Relay	March Past
U12 Male Beach Flags	U14 Female Surf Board	R&R U15 5 Person
U12 Male Beach Relay	U14 Female Surf Race	R&R U15 2 Person
U12 Male Beach Sprint	U14 Female Surf Teams	R&R U14 5 Person
U12 Male Board Relay	U14 Ironwoman	R&R U14 2 Person
U12 Male Board Rescue	U14 Ironman	R&R Junior (U11-13) 2 Person

Team entries are limited to the following:

Event	Competitors per Team	Number of Teams per Club
Cameron Relay Surf Teams Beach Relay	4	3
Board Relay	3	3
Board Rescue	2	3
Junior All Age Relay	10 • Male and/or Female • Must have 2 competitors per age group • Members must run in order of age – youngest to oldest	2
March Past	12	1

Competition Attire

Club competition caps MUST be worn in all races to assist with identification of athletes. SLSQ Policy MS13 (1 July 2017) will be implemented requiring all competitors in ocean or open water-based surf life saving events held in Queensland to wear high visibility lycra/rash top/singlet. If the competitor's rash top does not meet the standards, they will be asked to find another rash top, or the race will commence with out them. In reference to swimwear please refer to SLSA's Bulletin August 2009 (Document ID # 3/09-10) in reference to "Review of SLSA Swimsuit Standards".

Costumes, Dress and Style must be of the correct specification according to SLSA policy 2.5.1 and will be monitored. A competitor shall not be permitted to take part in any competition if, in the opinion of the Referee, the competitor is not properly dressed.

Protests & Appeals

Only the Team Manager is permitted to discuss protests with the Sectional Referees. A protest must be lodged verbally with the Section Referee within 5 minutes of the completion of the event. A written protest in accordance with the 35th edition must then be lodged within 15 minutes of the verbal protest being lodged on the protest form provided by the Authority. Protest Forms are available at Carnival Administration.

Clubs may appeal dismissed protests to the Appeals Committee and lodge a fee of \$110.00 per appeal. The fee is only accepted as CASH. If the appeal is upheld the fee is returned – if the appeal is dismissed the fee is retained by Branch.

Inappropriate Behaviour

Inappropriate behaviour between and/or towards, but not limited to, administration, officials, coaches, competitors, volunteers, parents, spectators or community members during the course of this event will be referred to the Carnival Committee. If further action is required it will then proceed to the relevant Branch Judiciary. Any concerns should be raised by Team Managers to the Sectional and/or Carnival Referee in the first instance. Clubs are asked to remind all members of the intent of Play by the Rules as per this Circular.

General Information



Final Circular, Competitor Listing & Timetable of Events

The order of events and final Competitor list will be sent to all Clubs in the week leading up to the event.

Photography

Only people with an SLSQ Photographer Pass will be permitted to take photos at this event. Club Photographers MUST have their Club Photographer pass on display at all times so that Officials can clearly see the pass. Club Photographers are to ensure they do not in any way interfere with competition. Team Managers are responsible for controlling members and parents of their club and competitors in this regard. Members who take photos and do not have the photographer accreditation will be asked to leave the arena immediately. Members of the public are permitted to take photos from the grandstands and other publicly accessible areas. Spectators who become concerned about the behaviour of photographers in publicly accessible areas are asked to contact Sectional or Carnival Referees or the Carnival Administration area.

Warm Up Areas

All clubs must supply their own water safety personnel (correct ratio 1:5) for warm up sessions before the commencement of the day's events. No competitors are to enter the water until officials provide confirmation that all water safety has signed on. All competitors are to wear pink high vis and club cap during warm up. Water safety personnel are to wear orange shirts and cap. Failure to do so will result in disciplinary action which will affect the clubs involvement at the Carnival.

To ensure the safety of all water safety and competitors, Clubs are reminded that there are specific times for warm up. Swim and Craft Warm up (across all areas) will be subject to the notification from the IRB coordinator on the day. No competitors are to go within 30m of the cans prior to the commencement of competitions.

Club tents

Tents can be erected on the day of the carnival again in conjunction with the host club and the Carnival referee. Marshalling and competitor shade tents only will be allowed on the beach within the competition area.

Beach Care

All clubs are to respect the signs located on the beach in regards to tents on the dunes. Any clubs that fails to follow the signs will be asked to move their tent.

Care in the Sun

South Coast Branch will be supply adequate shade tents to all marshalling areas for competitors throughout the duration of the competition. It is highly recommended that all athletes ensure that they carry with them adequate apparel (Personnel Protective Equipment/clothing) to assist with reduction of sunburn, along with recommended use of sunscreen, prior to reporting for Marshalling.

Hydration

Water Barrels will be available under the Marshalling tents for Officials, Team Managers and athletes use. There will however, due to the ongoing disrespect of the dropping of litter, be no cups supplied. These barrels are in place for all persons to use and fill up their own water bottles or drinking utensils.

Trailers

All trailers are to be left in the trailer drop off area. For assistance with transporting equipment onto the beach please meet the host club workforce at the beach access point (located on the above Map). Under no circumstances are unauthorized vehicles to take trailers onto beach.

Gold Coast City Council will be undertaking periodical checks throughout the weekend and booking all vehicles illegally parked, hefty fines will be enforced for any vehicle parked illegally.

Security

Please note there is security provided on Saturday night for this carnival. However, all trailers and tents that are left the previous night are at clubs own risk.

Parking

Gold Coast City Council Parking Officers and Queensland Police Officers will be patrolling the area and parking fines will be issued if cars are parked in illegal areas. Clubs and Competitors are asked to take due care when parking and are not permitted to park on any parkland unless otherwise directed.

In Addition

Please coordinate club members to clean up their rubbish in the area immediately around your club tent. Consider bringing extra garbage bags to hang on your tent to encourage members to put their rubbish directly into the bins.

Enquiries

All enquires for this event can be directed to Leah Campbell in the SLSQ Gold Coast Regional Office via the following: 07 5566 1011 or lcampbell@lifesaving.com.au

For any enquiries on the carnival days please visit the Carnival Administration Area which will be operated by Leah Campbell.



Play by the Rules

making sport inclusive, safe and fair.

www.playbytherules.net.au

I will

- Act within the rules and spirit of the game
- Promote fair play over winning at all cost
- Encourage and support others
- Respect officials' and coaches' decisions
- Thank players, coaches and officials

I won't

- Use bad language or harass or abuse anyone
- Criticise or ridicule anyone's performance
- Lose control of my emotions
- Be dishonest or show unsporting behaviour
- Be disrespectful

Play by the Rules is supported by
Australian, State and Territory Governments





QUEENSLAND

CODE OF CONDUCT FOR MEMBERS

Members and all people involved in any way with SLS will:

- a) Respect the rights, dignity and worth of others—treat others as you would like to be treated yourself
- b) Be ethical, considerate, fair, courteous and honest in all dealings with other people and organisations
- c) Be professional in, and accept responsibility for your actions
- d) Be aware of and follow—at all times—SLS' standards, rules, policies and procedures and promote those standards, rules, policies and procedures to others
- e) Operate within the rules and spirit of the sport, including the national and international guidelines that govern SLS
- f) Understand the possible consequences of breaching the codes and/or this policy
- g) Report any breaches of the codes or this policy to the appropriate PPA
- h) Refrain from any form of abuse, harassment, discrimination and victimisation towards others
- i) Raise concerns regarding decisions of PPA through the appropriate channels and in a timely manner
- j) Provide a safe environment for the conduct of activities in accordance with any relevant SLSA policy
- k) Show concern, empathy and caution towards others that may be sick or injured
- l) Be a positive role model to all
- m) Respect and protect confidential information obtained through SLS activities or services; whether individuals and/or organisational information
- n) Maintain the required standard of accreditation and/or licensing of professional competencies, as applicable to the role(s)
- o) Ensure that any physical contact with others is appropriate to the situation and necessary for the person's skill development
- p) Refrain from intimate relations with persons over whom you have a position of authority
- q) Agree to abide by the codes
- r) Maintain a duty of care towards others
- s) Be impartial and accept the responsibility for all actions taken

Person in Position of Authority (PPA):

PPA include everyone who holds a position of authority in SLS, whether paid or unpaid, and includes, but is not limited to, all SLS Entity Individual Members. For the avoidance of doubt, PPA also includes Child or Young Person (CYP) who may hold a position of authority in SLS over other CYP.

9 May 2018